SSO ID → IFMS 3.0 (ACCESS WORK SPACE) → DDO → DISBUREMENT ENGINE → CORE DE

SN	FOR PD PAYMENTS	SN	FOR GST TDS
1	FVC BILLS--PD PAYMENT ADVICE--BILL PROCESS	1	Prepare gst challan from gst portal
2	BILL TYPE –PD PAYMENT ADVICE BILL SUB TYPE—OTHER PD PAYMENT PD ACC- SELECT OBJECT HEAD –00 SELECT SUB TUPE –OTHER PAYMENT MODE—OTHER ADD VENDOR-ADD ALL VENDORS OF SANCTION DEDUCT GST TDS OR IT IF ANY(FILL DETAILS OF BILL IF NO DEDUCTION THEN LEAVE BLANK LAST TWO COLUMN) SAVE AND UPLOAD SANCTION AND BILLS AND SUBMIT		Go to ifms3.0-core de—gst bill process -----Pendency List---fill dates if pendency not shown(it will be shown after payment) check radio button and click on Proceed.Fill DDO gstinand cpin of challan and get data Upload CPIN Challan and verify cpin data.if successful go to gst tds bill list and change role to maker.forward the bill to checker.Change role to Approver check the details and forward to approver . Change role to approver and to sign it put dsc in your system and D-Sign and Approve at reports pop up use tab digital sign to sign after sign forward the Bill to treasury
3	PD PAYMENT ADVICE –BILL LIST		To download bills go to Fvc bills —bill status select dates from –to-and view reports .you can download signed reports from here
4	FILL DATES AND CLICK ON BILL NO		
5	GO TO SIGN AND FORWORD TO TREASURY USE DSC TO SIGN		
6	To download bills go to core de—bill status and view reports .your signed reports are here .		
7	If payment done and status shows pending then click here on bill no and on Beneficiary Payment Status click on re validate bill from treasury ,status will be changed		